

Inn at Holiday Valley
Housekeeper Job Description

Position Objective:

To clean and maintain areas of the Inn at the high standards of Holiday Valley

Reporting Relationship:

Reporting to: Facilities Manager, Housekeeping Supervisor

Working closely with: Housekeeping Supervisor, Maintenance and Front Desk

Major Responsibilities

1. Cleaning and upkeep of guest rooms, lobby buildings and areas of the Inn
2. Implement policies and procedures
3. Having rooms cleaned in a timely manner
4. Report any issues or damages

The duties and responsibilities that are listed are not all inclusive. Other duties may develop, or be assigned as needed in the ever growing and changing atmosphere of the organization.

Qualifications:

1. Self motivating
2. Ability to accomplish task in a timely manner
3. Willingness to go above and beyond for guest and others
4. Detailed oriented person
5. Maintain a well discipline, personable and friendly attitude that is required of a professional staff